

**Director of Youth & Family Ministry  
St. Paul Lutheran Church  
Job Description**

**JOB TITLE:** Director of Youth & Family Ministry

**MISSION STATEMENT:** To draw children and youth to Christ and the Congregation inspiring a life of salvation, faith, and service.

**REPORTS TO:** Pastor and the Parish Ed and Youth Board

**PRIMARY RESPONSIBILITY:** To administer children and youth programs that focuses on developing and growing the relationship children and youth have with Christ Jesus. Duties include the oversight of all instruction and activities for all youth PreK through grade 12.

**Youth & Family Ministry Responsibilities:**

- Build Christ-centered relationships with children, youth, and families to grow and mentor their faith journeys.
- Lead the children and youth programs within St. Paul Church.
- Involve, train, and empower parents of St. Paul students.
- Encourage, equip, and empower St. Paul volunteers' teams who are part of the children and youth programs.
- Lead the Clyde Community Youth Group (CCYG) ministry team in executing the community youth program. CCYG is a team driven effort.
- Assist the Pastor with catechism, acolyte training, and first communion classes.
- Help students get connected with serving teams at St. Paul (usher, tech, band, greeting, hospitality etc.)
- Offer youth programming that focuses on discipleship, serving, and fellowship. (missions, community service, retreats, small groups, Bible studies)
- Maintain a budget for the youth ministry.
- Attend meetings as required (staff and Parish Ed and Youth Board).
- Help plan and execute the community Vacation Bible School (VBS) program.
- Attend community activities that support St. Paul and CCYG students.
- Work in partnership with the Pastor and Worship Leader to support the worship services.
- Help St. Paul keep a family focused mindset.

- Perform all other duties as assigned.

**Expectations:**

- Serve as a positive role model for Christian living and service.
- Be an active and visible presence within the church as well as in the community.
- Be a faithful follower of Christ.
- Demonstrate an ability to portray professionalism and maintain confidentiality.
- Demonstrate a passion for working with children, youth, and families and a willingness to work variable hours based on program needs.
- Show evidence of a Christian character practiced by a life of prayer, spiritual discipline, giving, and participation in the life of the church.

**Preferred:**

- Proficiency in Microsoft Office, Word, Excel, PowerPoint, and Google, Canva, etc.
- Have an active church membership at St. Paul Lutheran Church

**Qualifications:**

- Have the desire and ability to work with and relate to all youth.
- Be a team player who works well with other members of the church staff and who has proven effectiveness in working with volunteers.
- Demonstrates organizational skills for the effective administration of the responsibilities of the position.
- Possesses excitement and commitment to the vision and mission of St. Paul Lutheran Church.
- Bachelor's degree or previous experience is desired.
- Possess knowledge of scripture and Lutheran doctrine.
- Have a clear background check and possess a valid driver's license with a safe driving record.
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**How to Apply:**

Email a cover letter and resume to our Parish Ed & Youth Chairperson, DeAnn Krauss, at [stpaul43410@gmail.com](mailto:stpaul43410@gmail.com)